



DEFENSE HEALTH AGENCY
WALTER REED NATIONAL MILITARY MEDICAL CENTER
OFFICE OF THE DIRECTOR
8901 WISCONSIN AVENUE
BETHESDA, MD 20889-5605

10 Aug 2018

Visiting an Inpatient at WRNMMC

1. When visiting a patient at WRNMMC, you will have to access the hospital through one of the gates on the base. You will be required to provide a DOD issued ID card, a valid driver's license, passport, or other government issued ID Card. You will need the patient's name, floor or room number if you have it. If you have a valid DOD issued ID card, you will be admitted to the base.

2. If you do not have a valid DOD beneficiary ID card, you will need to fill out some paperwork. Monday to Friday, during the hours of 0530-1500, you will need to go to the gate (Gate 1) on North Wood Road, off Wisconsin Ave. The visitor and pass office is located at this gate (Gate 1). Please park and go inside the building. Once inside, let the staff know you are visiting an inpatient or someone in the ER. The staff will provide you a SECNAV Form 5512-1, which you will need to complete and hand back to them. They will then run your information through the security vetting program.

3. Once you are approved in the vetting program, you will be issued a pass to access the installation in order to visit the patient. If the patient is in the ER, you will get a 1- day pass. If the patient has been admitted to the hospital, you will be issued a 7-day pass. Each time you come through the gate, you need to have the patient's name, the pass, and your valid government ID. The pass is only good while the patient is in the hospital, so if the patient is discharged earlier than 7 days, your pass will be cancelled. If the patient is anticipated to be an admitted longer than 7 days, please coordinate with the nursing staff on the patient's floor so they can request an extended access pass from base.

4. If you arrive on the weekend, or after 1500, you must enter through the South gate, across from the Metro Station on Wisconsin Ave. You will be asked to pull to the side while you complete the vetting process. You will still be required to complete a SECNAV Form 5512-1, provide the patient's name, and present a valid, government issued ID. They will still run the information through the vetting process. Once you are approved in the vetting program, you will be issued a 7-day pass to access the installation in order to visit the patient. Every time you come through the gate, you need to have the patient's name, the pass, and your valid government ID.

5. Once you have been issued a pass and completed the vetting process, you will not be required to repeat the vetting process through the patient's stay, even if the pass needs to be renewed.

6. WRNMMC Point of Contact: WRNMMC OOD, dha.bethesda.ncr-medical.mbx.wrnmm-ood@mail.mil, or call 301-295-4611 opt 4.

Encl
1 SECNAV Form 5512-1