

Computed Tomography (CT) Patient Appointment Slip

PT. NAME _____ DATE _____ TIME _____

****When you arrive, please check in at the Kiosk machine at the front of Main Radiology Department.**

Department Policies

The policies provided below apply to all patients receiving a C.T. appointment. Please understand that these policies were developed to provide patients with the best possible medical care.

CT is located on the first floor of building 9 (Arrowhead Zone) next to Main Radiology near the Wedge.

Parking: The most convenient parking for patients with appointments in building 9 will be building 55 (Arrowhead Garage). It's located near the corner of Palmer Road South & Brown Drive with the closest entrance being the South gate off of Wisconsin Avenue.

Late Policy: Please plan to arrive at the time stated below according to the type of C.T. you are to receive. If you are late for your exam you will be scanned, but may have to wait for an opening which may be 2-3 hours.

Children: Children under the age of 12 years must have another adult caregiver present. Children are not allowed in the scan room. C.T. staff are not allowed to watch children.

Adult Family Members: While adult family members are allowed in the scan room, it is not recommended due to their exposure to the X-ray radiation.

Cancellation: Please try to cancel your appointment at least 2 days prior to your appointment if possible. To cancel or reschedule an appointment, or for any questions please call: **301-295-5030 option 4**, or email (dha.bethesda.ncr-medical.mbx.wrn-ct@mail.mil).

No Show Policy: You are a "No Show" if you miss your appointment and fail to cancel the appointment. You will then need to return to your provider to have a new order placed.

Patient Preparation

_____ NO PREPERATION REQUIRED. Please arrive 15 minutes before your appointment. Ensure there is no removable metal in the area needing to be scanned.

EBCT/Calcium Score

_____ Withhold any products with contain **CAFFEINE** for 3 hours. Please arrive 15 minutes prior to your appointment.

IV Contrast only Studies

_____ NO eating or drinking except for water or clear liquids for 4 hours prior to the appointment **(Diabetics may have a light snack)** and arrive 15 minutes early. Blood test results will be required to be within 30 days of your appointment date.

For studies such as: **Pancreas, IVP/Hematuria, and Kidneys** bring a bottle of water.

Oral & IV Contrast Studies

_____ NO eating or drinking except for water or clear liquids for 4 hours prior to the appointment **(Diabetics may have a light snack)**. You're required to arrive 2 hours prior to your appointment in order to drink the oral contrast. Blood test results will be required to be within 30 days of your appointment date.

After Your Appointment

Continuation of Medical Care: Depending on the type of exam you're having, a digital copy (CD) of the images may be available within 1 hour of the end of your study (during 0730-1600). When making follow-up appointments with your referring provider, please be advised the written report may take up to 48 business hours for the Radiologist to complete. You may contact the Radiology File Room at 301 295 5859 between 0730-1600 Monday-Friday for release of this information or via email: (dha.bethesda.wrnmcc.mbx.fileroom-radiology@mail.mil) for release of this information.

THANK YOU FOR YOUR COOPERATION.

Computed Tomography (CT) Staff